



Chulalongkorn University Announcement Faculty Senate Elections 2023 (B.E. 2566) (Re-elections)

As per the publication of the Chulalongkorn University Announcement on the list of Faculty Senate members 2023 (B.E. 2566) dated 22 March 2023 (B.E. 2566) and dated 9 May 2023 (B.E. 2566) (Additional) which were the election of various types of faculty senate members for the term from 1 April B.E. 2566 (2023) and shall complete by 31 March B.E. 2568 (2025)

Since one (1) faculty member for the category of faculty representative of the Faculty of Architecture resigned, whereby the University has proceeded in accordance with Article 18 of the Chulalongkorn University Regulations on Faculty Senate B.E. 2562 (2019) and held the re-elections of the faculty senate members. The application and nomination were opened via <https://senate-election.it.chula.ac.th> during 18-20 September B.E. 2566 (2023). However, there was no applicant, and no individual was nominated as faculty member for the category of faculty representative of the Faculty of Architecture. Furthermore, one (1) faculty member for the category of faculty representative of the Faculty of Political Science and two (2) faculty members for the category of general member retired.

To comply with Article 18 of the Chulalongkorn University Regulations on Faculty Senate B.E. 2562 (2019), it would be necessary to hold the re-elections of the faculty senate members for **one (1) faculty member for the category of faculty representative of the Faculty of Architecture, one (1) faculty member for the category of faculty representative of the Faculty of Political Science and two (2) faculty members for the category of general member** to fulfil vacant seat and to be served for the term until 31 March B.E. 2568 (2025), which the detail as follows:

1. Elections method

The 2023 Elections of Faculty Senate Members shall be carried out as per the **Chulalongkorn University announcements regarding electronic elections B.E. 2565 (2022)** wherein the University appointed the Office of Information Technology to manage and arrange a secured elections system in accordance with Article 5 of the Chulalongkorn University's announcements regarding electronic elections B.E. 2565 (2022).

In this regard, the Office of Information Technology has arranged a secured elections system via the **website: <https://senate-election.it.chula.ac.th>** which will be available only for the University's qualified personnel with an official **university's email address (@Chula.ac.th) only**. Voters must enter their usernames and passwords (the same codes as the University's User Identification and Authentication System) to access the information on the website.

2. **Date and Time of the Elections** (via URL <https://senate-election.it.chula.ac.th>)
Thursday, 2 November B.E. 2566 (2023)
08:30-15:00 hours

3. **Voter's Eligibility**

Voters must be full-time **professor, associate professor, assistant professor, or lecturer** who is a civil servant or an employee of the University or the employee of Sasin Graduate Institute of Business Administration, including those who are on probation period;

3.1 **For the category of faculty representative**

3.1.1 **Faculty of Architecture (member resigned)**

Faculty members of the Faculty of Architecture must be full-time employees on **Saturday, 11 March B.E. 2566 (2023)** and maintain the position of full-time employee of Chulalongkorn University as of **Thursday, 2 November B.E. 2566 (2023)**.

3.1.2 **Faculty of Political Science (member retired)**

Faculty members of the Faculty of Political Science must be full-time employees on **Saturday, 3 June B.E. 2566 (2023)** and maintain the position of full-time employee of Chulalongkorn University as of **Thursday, 2 November B.E. 2566 (2023)**.

3.2 **For the category of general member (member retired)**

Faculty members must be full-time employees on **Saturday, 3 June B.E. 2566 (2023)** and maintain the position of full-time employee of Chulalongkorn University as of **Thursday, 2 November B.E. 2566 (2023)**.

4. **Announcement of eligible voters**

The University will post the list of eligible voters **on Wednesday, 11 October B.E. 2566 (2023)**.

Verification and objection to the list of eligible voters

Faculty members can request to review a list of eligible voters at the faculty with which the members are affiliated or via the **website <https://senate-election.it.chula.ac.th>**.

Any faculty members who view that the list is incorrect can submit an objection request to the University's President by **Thursday, 12 October B.E. 2566 (2023)**.

An objection against the list of eligible voters must be prepared in a form of memorandum clearly explaining the reasons, and submitted to the Meeting Team, Center for Central Administration. The University will finalize its decision by **Thursday, 12 October B.E. 2566 (2023)**. The President's decision shall be deemed as final.

5. **Qualifications of eligible candidates or nominees**

5.1 **General qualifications**

(1) must not be in the process of serving any disciplinary action or must be free from any such actions for more than a year on the date of application deadline;

(2) be an eligible voter as per item 3.

5.2 Specific qualifications for the representatives of a faculty/ institute

5.2.1 be full-time faculty members and must hold a position of **professor, associate professor, assistant professor, or lecturer of the Faculty of Architecture** as of **Saturday, 11 March B.E. 2566 (2023).**

5.2.2 be full-time faculty members and must hold a position of **professor, associate professor, assistant professor, or lecturer of the Faculty of Political Science** as of **Saturday, 3 June B.E. 2566 (2023).**

5.3 Specific qualifications for the general member

be full-time faculty members and must hold a position of **professor, associate professor, assistant professor, or lecturer, as of Saturday, 3 June B.E. 2566 (2023).**

6. Submission of applications for the candidates and nominees

Applications for the candidates or nominees, for the professor position and faculty/institute's representatives and general member, will be opened on the **website <https://senate-election.it.chula.ac.th>** Applicants who wish to apply or wish to nominate a candidate must be eligible voters and must proceed with the candidacy or nomination via the **website <https://senate-election.it.chula.ac.th>** by filling in an application form on the website and uploading a photo file of the candidate or nominee in the system.

Once the system has saved the submitted application, the applicant or nominee will receive an electronic mail from the system to confirm receipt of the application. In case of nomination, the nominee must also provide his/her consent.

The applications or nominations once submitted cannot be withdrawn or changed unless for the purpose of modification of information.

6.1 Date and time for application and nomination (via website URL <https://senate-election.it.chula.ac.th>)

From **Tuesday, 24 October B.E. 2566 (2023), 08.00 hours. to Friday, 27 October B.E. 2566 (2023), 16.00 hours.**

6.2 Collection of applications and nominations

The University will collect applications and nominations from which they are submitted **through the website <https://senate-election.it.chula.ac.th>** after the application deadline, which is on **Friday, 27 October B.E. 2566 (2023) at 16.00 hours.** the candidate's or nominee's information will be sent to the Office of Human Resources Management for further verification.

6.3 Numbering

The University will stipulate the number of each candidate according to the number of submissions of applications, or nominations via the **website <https://senate-election.it.chula.ac.th>** without skipping any number. In the event where multiple concurrent applications or nominations occur, it will be decided by the chairman of the election commission or his/ her designee.

6.4 Announcement of the qualified candidates (via <https://senate-electionwebsite.it.chula.ac.th>)
Monday, 30 October B.E. 2566 (2023)

If any faculty members deems the voter's list to be incorrect, he/ she can submit an objection request to the University's president by **Tuesday, 31 October B.E. 2566 (2023)**

The objection request must be prepared as a memorandum to the President, clearly explaining the reasons, and submitted to the Meeting Team, Center for Central Administration. The University will decide on the objection request and finalize it by **Tuesday, 31 October B.E. 2566 (2023)**. The President's decision shall be deemed as final.

7. Sub-committee on the election at the faculty/ institute level

A Sub-Committee on the Election (briefly called the “**Sub-committee**”), as appointed by the President, must be established in all sections. Each sub-committee must comprise no fewer than three (3) members to coordinate and facilitate the conduct of elections.

8. How to vote

8.1 Eligible voters must enter their usernames and passwords for identification (same code as the University’s User Identification and Authentication System) via the **website <https://senate-election.it.chula.ac.th>** in order to vote, where the eligible voters must keep their username and password confidential without disclosing to any other persons, must not allow other person to vote on their behalf and also must not vote on behalf of other persons.

8.2 Voters can only cast vote once. When the system records the voting data, an electronic mail (e-mail) will be sent to the voters to confirm the process.

8.3 Voting can be casted not exceed the number of members of each category.

8.4 In case facing problems, obstacles or suspicious conducts that could potentially affect the security of voting system, please notify the election coordinators of the Center for Central Administration without delay.

9. Vote counting

9.1 When the voting is closed on the **website <https://senate-election.it.chula.ac.th>**, the counting of votes will be conducted by the electronic counting system, pursuant to the standard that can instantly realize the participated voters and result of the elections, without revealing the identity of the votes.

9.2 In the event that it is necessary to make any decision which is not specified in this announcement, the University’s President shall be the one who makes such a decision.

10. Announcement of election results

Once the vote count is completed, the University will publish the results on the **website <https://senate-election.it.chula.ac.th>** and report the results to the President to announce the election results on **Friday, 3 November B.E. 2566 (2023)**, in accordance with the following criteria:

10.1 Any candidates or nominees who receive the highest scores are considered elected persons.

10.2 In case any candidates or nominees who receive an equally high score, the chairman of the Sub-committee shall determine the final elected person by raffle.

10.3 In the event there are **fewer or equal number** of faculty members applied or being nominated for the election **than the specified number in item 1**, the candidate or nominee of that type shall be deemed as elected **without having to vote**.

11. Objections to elections

In the event there are objections to the results of all types of faculty senate elections, the claimant must submit a memorandum clearly explaining the reasons for the objection and submit it to the Meeting Team, Center for Central Administration by **Monday, 6 November B.E 2566 (2023)**. The objections will be decided by the President by **Monday, 6 November B.E 2566 (2023)**. The president's decision is deemed as final.

Announced on 4 October 2023 (B.E. 2566)



(Professor Bundhit Eua-arporn, Ph.D.)
President