



## Chulalongkorn University Announcement Faculty Senate Elections 2023 (B.E. 2566)

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Due to the enactment of the Chulalongkorn University Regulations on Faculty Senate B.E. 2562 (2019) which specified that the faculty senate members were elected for the term from 1 April B.E. 2564 (2021) and shall complete by 31 March B.E. 2566 (2023)

To comply with Article 7, Article 9, Article 10 and Article 14 of the Chulalongkorn University Regulations on Faculty Senate B.E. 2562 (2019), it would be necessary to hold the elections of the faculty senate members to be served for the term from 1 April B.E. 2566 (2023) until 31 March B.E. 2568 (2025), which the detail as follows:

### 1. Types and number of faculty senate members

1.1 Faculty senate members for the category of professor: 12 persons, comprising of:

- (1) Health Sciences Group: 4 persons
- (2) Technology Sciences Group: 4 persons
- (3) Social Sciences and Humanities Group: 4 persons

1.2 Faculty senate members for the category of faculty representative: 44 persons, comprising of: 2 person for the following sections: Faculty of Education, Faculty of Psychology, Faculty of Dentistry, Faculty of Law, Faculty of Communication Arts, Faculty of Nursing, Faculty of Commerce and Accountancy, Faculty of Medicine, Faculty of Pharmaceutical Science, Faculty of Political Science, Faculty of Science, Faculty of Sports Science, Faculty of Engineering, Faculty of Fine and Applied Arts, Faculty of Economics, Faculty of Architecture, Faculty of Allied Health Sciences, Faculty of Veterinary Science, Faculty of Arts, Chulalongkorn University Language Institute, Petroleum and Petrochemical College and sections which has faculty members less than 21 persons as of the date of announcement (comprising of College of Population Studies, College of Public Health Sciences, Environmental Research Institute, Metallurgy and Materials Science Research Institute, Aquatic Resources Research Institute, Institute of Biotechnology and Genetic Engineering, Transportation Institute, Institute of Asian Studies, Energy Research Institute, Social Research Institute, Sasin Graduate Institute of Business Administration and School of Agricultural Resources)

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**1.3 Faculty senate members for the category of general member: 12 persons**

**2. Elections method**

The 2023 Elections of Faculty Senate Members shall be carried out as per the Chulalongkorn University announcements regarding electronic elections B.E. 2565 (2022) wherein the University appointed the Office of Information Technology to manage and arrange a secured elections system in accordance with Article 5 of the Chulalongkorn University's announcements regarding electronic elections B.E.2565 (2022).

In this regard, the Office of Information Technology has arranged a secured elections system via the website: <https://senate-election.it.chula.ac.th> which will be available only for the University's qualified personnel with an official university's email address (@Chula.ac.th) only. Voters must enter their usernames and passwords (the same codes as the University's User Identification and Authentication System) to access the information on the website.

**3. Date and Time of the Elections** (via URL <https://senate-election.it.chula.ac.th>)  
**Tuesday, 21 March 2023**  
**08:30-15:00 hours**

**4. Voter's Eligibility**

- 4.1. Voters must be a civil servant or an employee of the University or the employee of Sasin Graduate Institute of Business Administration who hold a position of professor, associate professor, assistant professor, or lecturer, including those who are on probation period;
- 4.2. full- time employment at Chulalongkorn University as of **Thursday, 1 December 2022**, and being employed on **Tuesday, 21 March 2023**.

**5. Announcement of eligible voters**

The University will post the list of eligible voters **on Friday, 24 February 2023**.

**6. Verification and objection to the list of eligible votes**

Faculty members can request to review a list of eligible voters at the faculty with which the members are affiliated or via the website <https://senate-election.it.chula.ac.th>.

Any faculty members who view that the list is incorrect can submit an objection request to the University's President by **Monday, 27 February 2023**.

An objection against the list of eligible voters must be prepared in a form of memorandum clearly explaining the reasons, and submitted to the Meeting Team, Center for Central Administration. The University will finalize its decision by **Tuesday, 28 February 2023**. The President's decision shall be deemed as final.

## **7. Qualifications of eligible candidates or nominees**

### **7.1 General qualifications**

(1) must not be in the process of serving any disciplinary action or must be free from any such actions for more than a year on the date of application deadline;

(2) be an eligible voter as per item 4.

### **7.2 Specific qualifications for members of the professor position**

be full-time faculty members at Chulalongkorn University and maintain their professor's position as of Thursday, 1 December 2022, in each of the following disciplines as follows:

**Health Sciences Group:** Faculty of Psychology, Faculty of Dentistry, Faculty of Medicine, Faculty of Nursing, Faculty of Pharmaceutical Science, Faculty of Allied Health Sciences, Faculty of Veterinary Science, Faculty of Sports Science, College of Public Health Sciences

**Technology Sciences Group:** Faculty of Science, Faculty of Engineering, Faculty of Architecture, Petroleum and Petrochemical College, Environmental Research Institute, Transportation Institute, Materials Science Research Institute, Aquatic Resources Research Institute, Institute of Biotechnology and Genetic Engineering, Energy Research Institute and School of Agricultural Resources.

**Social Sciences and Humanities Group:** Faculty of Education, Faculty of Law, Faculty of Communication Arts, Faculty of Commerce and Accountancy, Faculty of Political Science, Faculty of Economics, Faculty of Fine and Applied Arts, Faculty of Arts, Chulalongkorn University Language Institute, College of Population Studies, the Institute of Asian Studies, Social Research Institute and Sasin Graduate Institute of Business Administration.

### **7.3 Specific qualifications for the representatives of a faculty/institute**

be full-time faculty members and must hold a position of **professor, associate professor, assistant professor, or lecturer** as of Thursday, 1 December 2022.

### **7.4 Specific qualifications for the general member**

be full-time faculty members and must hold a position of **professor, associate professor, assistant professor, or lecturer**, as of Thursday, 1 December 2022.

## **8. Submission of applications for the candidates and nominees**

Applications for the candidates or nominees, for the professor position and faculty/institute's representatives and general member, will be open on the website <https://senate-election.it.chula.ac.th>. Applicants who wish to apply or wish to nominate a candidate must be eligible voters as per item 4. and must proceed with the candidacy or nomination via the website <https://senate-election.it.chula.ac.th> by filling in an application form on the website and uploading a photo file of the candidate or nominee in the system.

Once the system has saved the submitted application, the applicant or nominee will receive an electronic mail from the system to confirm receipt of the application. In case of nomination, the nominee must also provide his/her consent.

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The applications or nominations once submitted cannot be withdrawn or replaced unless for the purpose of modification of information.

**8.1 Date and time for application and nomination** (via website URL <https://senate-election.it.chula.ac.th>)

From Thursday, 2 March 2023, 08.00 hours. to Thursday, 9 March 2023, 17.00 hours.

### **8.2 Collection of applications and nominations**

The University will collect applications and nominations from which they are submitted through the website <https://senate-election.it.chula.ac.th> after the application deadline, which is on Thursday, 9 March 2023 at 17.00 hours, the candidate's or nominee's information will be sent to the Office of Human Resources Management for further verification. While the information of those candidates or nominees for the faculty senate members for the category of faculty representative will also be sent to the Sub-Committee on the Election for verifying the qualification.

### **8.3 Numbering**

The University will stipulate the number of each candidate according to the number of submissions of applications, or nominations via the website <https://senate-election.it.chula.ac.th> without skipping any number. In the event where multiple concurrent applications or nominations occur, it will be decided by the chairman of the election commission or his/her designee.

### **8.4 Announcement of the qualified candidates** (via <https://senate-electionwebsite.it.chula.ac.th>) Wednesday, 15 March 2023

If any faculty members deems the voter's list to be incorrect, he/she can submit an objection request to the University's president by **Thursday, 16 March 2023**.

The objection request must be prepared as a memorandum to the President, clearly explaining the reasons, and submitted to the Meeting Team, Center for Central Administration. The University will decide on the objection request and finalize it by **Friday, 17 March 2023**. The President's decision shall be deemed as final.

## **9. Sub-committee on the election at the faculty/institute level**

A Sub-Committee on the Election (briefly called the "Sub-committee"), as appointed by the President, must be established in all sections. Each sub-committee must comprise no fewer than three (3) members to coordinate and facilitate the conduct of elections.

## **10. How to vote**

10.1 Eligible voters must enter their usernames and passwords for identification (same code as the University's User Identification and Authentication System) via the website <https://senate-election.it.chula.ac.th> in order to vote, where the eligible votes must keep their username and password confidential without disclosing to any other persons, must not allow other person to vote on their behalf and also must not vote on behalf of other persons.

10.2 Voters can only vote once. When the system records the voting data, an electronic mail (e-mail) will be sent to the voters to confirm the process.

10.3 Voting can be made no more than the number of members of each category.

10.4 In case facing problems, obstacles or suspicious conducts that could potentially affect the security of voting system, please notify the election coordinators of the Center for Central Administration without delay.

#### **11. Vote counting**

When the voting is closed on the website <https://senate-election.it.chula.ac.th>, the counting of votes will be conducted by the electronic counting system, pursuant to the standard that can instantly realize the participated voters and result of the elections, without revealing the identity of the votes.

#### **12. Announcement of election results**

Once the vote count is completed, the University will publish the results on the website <https://senate-election.it.chula.ac.th> and report the results to the President to announce the election results on Wednesday, 22 March 2023.

#### **13. Election criteria**

13.1 Any candidates or nominees who receive the highest scores are considered elected persons.

13.2 In case any candidates or nominees who receive an equally high score, the chairman of the Sub-committee shall determine the final elected person by raffle.

13.3 In the event there are **fewer or equal number** of faculty members applied or being nominated for the election **than the specified number in item 1**, the candidate or nominee of that type shall be deemed as elected **without having to vote**.

#### **14. Objections to elections**

In the event there are objections to the results of all types of faculty senate elections, the claimant must submit a memorandum clearly explaining the reasons for the objection and submit it to the Meeting Team, Center for Central Administration by Thursday, 23 March 2023. The objections will be decided by the President by Thursday, 23 March 2023. The president's decision is deemed as final.

15. In the event that it is necessary to make any decision which is not specified in this announcement, the University's President shall be the one who makes such a decision.

Announced on 17 February 2023 (B.E. 2566)

  
(Professor Bundhit Eua-arporn, Ph.D.)

President